

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
WEDNESDAY, MARCH 16, 2022**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, March 16, 2022 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden and L. Gordon Van Vechten. Not in attendance this evening Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O’Keefe; Building Inspector, Robert O’Shea; Police Chief, Charles M. Lohmann; Village Attorney, Anthony S. Guardino and Village Treasurer, Patricia Mulderig. Not in attendance Co-Counsel, Philip Butler.

Pledge of Allegiance

**1. Mayor – Douglas A. Dahlgard:**

1. Mayor Dahlgard reconvened the public hearing on L.L. (Intro.) #1 of 2022, A LOCAL LAW ADOPTING CHAPTER 150 OF THE VILLAGE OF HEAD OF THE HARBOR VILLAGE CODE ENTITLED “TAXATION”. Discussion ensued. Mayor closed the hearing. There being no further comments from the public or the Board, it was, upon motion by Mayor Dahlgard, second by Deputy Mayor White and unanimously adopted:

**RESOLUTION #176-21**

**RESOLVED**, to close the public hearing.

- Mayor Dahlgard reconvened the public hearing on L.L. (Intro.) #2 of 2022, A LOCAL LAW AMENDING THE DEFINITION OF “FIREARM”, AS DEFINED IN THE VILLAGE CODE. Much discussion ensued. The Public Hearing was held open.

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted:

**RESOLUTION #177-21**

**RESOLVED**, Vote on Local Law (Intro.) L.L. (Intro.) #2 of 2022, A LOCAL LAW ADOPTING CHAPTER 150 OF THE VILLAGE OF HED OF THE HARBOR VILLAGE CODE ENTITLED “TAXATION”. Vote records as follows:

Mayor Douglas Dahlgard	AYE
Deputy Mayor White	AYE
Trustee Judith C. Ogden	AYE
Trustee Gordon Van Vechten	AYE

- **ELECTION RESULTS** - March 15, 2022 Village General Elections:  
For the 1 village Mayor position, 2-year term, the results are as follows:

- **Douglas A. Dahlgard** **65 votes**

write-in for Mayor position:

- Lisa Blake Davidson 7 votes
- Kathleen Diana 1 vote

For the 2 village Trustee positions, 2-year terms, the results are as follows:

- **Gordon Van Vechten** **67 votes**
- **Judith C. Ogden** **67 votes**

write-in for Trustee position

- Alexandria Leighton 2 votes
- Joseph Bollhofer 1 vote
- Mickey Mouse 1 vote

For the 1 village Justice position, 1-year term, the results are as follows:

- **John J. Toomey** **70 votes**

write-in for Justice position:

- Ellen D. Fishkin 1 vote

**TOTAL BALLOTS CAST (excluding absentee) 73 votes**

**ABSENTEE VOTES 10 votes**

**TOTAL 83**

**VOIDED BALLOTS 4**

**BLANK BALLOTS -0-**

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION #178-21**  
**RESOLVED**, the Board of Trustees will be holding their Annual Organizational Trustees Meeting on Wednesday, April 6, 2022 at 7 PM,  
**BE IT RESOLVED**, to direct the village clerk to post and publish said meeting and to be held at Village Hall, 500 North Country Rd., St. James, NY 11780 time then in effect.
- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, abstention by Trustee Van Vechten and adopted (3-0-1):  
**RESOLUTION #179-21**  
Minutes of February 16, 2022 at 7:00 PM meeting of the Board of Trustees were presented.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #180-21**  
Minutes of March 2, 2022 at 7:00 PM meeting of the Board of Trustees were presented.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #181-21**  
**WHEREAS**, the Board of Trustees wishes to acknowledge and thank Stephanie Gress for her years of dedicated service to the residents of Head of the Harbor, and  
**WHEREAS**, Stephanie Gress has submitted her resignation,  
**BE IT RESOLVED**, to accept the resignation of Stephanie Gress effective March 9, 2022.

## **2. Financials – Patricia Mulderig, Treasurer:**

- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #182-21**  
**RESOLVED**, to adopt Abstracts #127610 through and including #127624 in the total amount of \$43,625.00 paid from the General Fund.
- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted:  
**RESOLUTION #183-21**  
**RESOLVED**, to adopt Abstract TA #197 in the total amount of \$1,907.34 to be paid from the Trust & Agency Fund.
- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #184-21**  
**RESOLVED**, the village treasurer is authorized and directed to make 2021/2022 budget modifications totaling \$521,332.37 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR  
2021/2022 BUDGET MODIFICATIONS  
3/16/2022

	BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET	
	2/28/2022	2/28/2022	2/28/2022	
A110.1	JUSTICE COURT - PERS SERVICE	27,716.00	(350.00)	27,366.00
A110.2	JUSTICE COURT - SUPP & EQUIP	3,000.00	350.00	3,350.00
A1325.1	TREASURER- PERS SERVICE	60,592.89	1,386.00	61,978.89
A1325.4	TREASURER SOFTWARE	7,000.00	(1,386.00)	5,614.00
A1410.1	CLERK - PERS SERVICE	84,141.97	(400.00)	83,741.97
A1410.22	CLERK - OFF SUPPLIES, TELEPHONE	8,675.00	400.00	9,075.00
A1440.41	ENGINEER - GENERAL	12,000.00	2,700.00	14,700.00
A11910.4	UNALLOCATED INSURANCE	84,816.41	(4,667.00)	79,649.41
A1920.41	MUNICIPAL ASSOC DUES	2,500.00	152.00	2,652.00
A3120.21	POLICE EQUIP, RADIOS	3,510.00	3,600.00	7,110.00
A3120.22	POLICE - TELEPHONE	3,144.00	400.00	3,544.00
A3120.23	POLICE UNIFORMS & SUPPLIES	13,000.00	(2,500.00)	10,500.00
A3120.25	POLICE - CONF & SEMINARS	2,000.00	(1,500.00)	500.00
A5110.1	STREET MAINT - PERS SERVICE	166,594.00	2,750.00	169,344.00
A5110.223	STREET MAINT OPERATIONS	19,000.00	(2,750.00)	16,250.00
A5110.224	STREET MAINT ROAD REPAIR	6,900.00	(1,000.00)	5,900.00
A5110.4	STREET MAINT - CONTRACTUAL	3,342.00	(146.00)	3,196.00
A5110.8	STREET MAINT BENEFITS	13,000.10	890.00	13,890.10
A5110.82	STREET MAINT COVID 19 BENEFITS	0.00	256.00	256.00
A9050.8	UNEMPLOYMENT INSURANCE	9,600.00	2,115.00	11,715.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		521,332.37	0.00	521,332.37

- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION #185-21**  
**RESOLVED**, to authorize and direct the village treasurer to release payment of \$1,1950.00 for Employee Bond.
- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #186-21**  
**RESOLVED**, to authorize and direct the village treasurer to release payment to Dime Bank in the amount of \$582.85.
- Discussion regarding T&A payment to VHB Engineering in the amount of \$1,675.00. The payment was approved, with the caveat that the village treasurer is not to release payment until the T & A account has a positive balance.
- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #187-21**  
**WHEREAS**, the Town of Smithtown is applying for a grant to digitize building department records, and **WHEREAS**, the Town has invited the Village to participate under a shared services agreement, **BE IT RESOLVED**, to authorize Mayor Dahlgard, in his official capacity, to execute the LGRMIF Grant Shared Services Agreement Form.

**Public Comment**

- Discussion ensued regarding docks.

**3.Highway Department – Judith Ogden:**

- Discussion ensued regarding the IMA with the Town of Smithtown to perform road sweeping. No action taken.

**4.Police Department – Chief Charles M. Lohmann:**

- Traffic safety grant discussed. No action taken.

**5. Building Inspector – Bob O’Shea:**

- Several permits and two stop-work orders issued.
- Joint Coastal Commission and Planning Board activities moving forward.

**6.Highway Department – Judith Ogden:**

- Discussion regarding the Urban Forestry Grant and Arbor Day plans. No action taken.

It was, upon motion by Mayor, second by Deputy Mayor White and unanimously adopted, at 9:06 PM to enter into Executive Session to discuss personnel. No action taken. It was, upon motion by Mayor, second by Deputy Mayor White and unanimously adopted, to move back to public session.

- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION #188-21**  
**BE IT RESOLVED**, that Village Employees devoting their professional efforts to the management of the Village have been unable to use their allotted vacation time accrued which was previously extended to the end of the month, in light of the circumstances and their professional services and dedication the Board is resolved to extend their ability to use accrued vacation time last year to May 31<sup>st</sup> of this year.

There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Mayor and unanimously adopted, to adjourn the meeting at 9:33 PM.

Respectfully Submitted,

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Margaret O'Keefe  
Village Administrator/Clerk